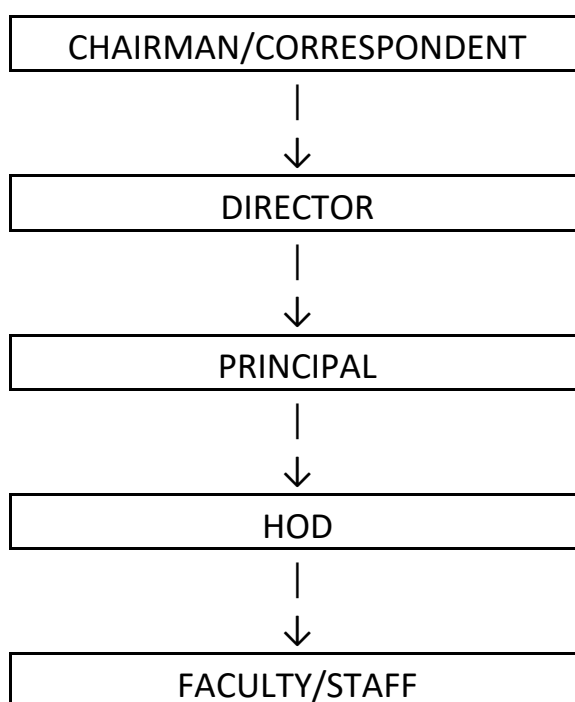


UDAYA POLYTECHNIC COLLEGE, NAGERCOIL, MANDATORY DISCLOSURE

1	AICTE Current Application No	1-10968708022
	AICTE Permanent Institute ID	1-435531783
	Date & Period of last approval	14-Jul-2021 & 2021 - 2022
2	Name of the Institution	UDAYA POLYTECHNIC COLLEGE
	Address of the Institution	UDAYA NAGER VELLAMODI JN ESANTHANGU AZHIKKAL POST KANYAKUMARI DISTRICT TAMILNADU. KANYAKUMARI
	City & Pin Code	Azhikkal - 629202
	State / UT	TAMILNADU
	Phone number with STD code	04651239910
	FAX number with STD code	04651239903
	Office hours at the Institution	9.00 a.m. to 5.30 p.m.
	Academic hours at the Institution	9.15 a.m. to 5.15 p.m.
	Email	udayapoly@gmail.com
	Web Site	
	Nearest Railway Station(dist in Km)	Eraniel (6 kms.)
	Nearest Airport (dist in Km)	Trivandrum (76 kms.)
3	Type of Institution	Private - Self-financed
	Category (1) of the Institution	Non-minority
	Category (2) of the Institution	Co-education
4	Name of the organization running the Institution	R V Educational trust
	Type of the organization	Trust
	Address of the organization	19/29D RAJAKKAMANGALAM WEST JUCTION, RAJAKKAMANGALAM , AGASTEESWARAM TALUK, KANYA KUMARI DISTRICT
	Registered with	Sub Registrar Office - Ganapathipuram
	Registration date	21.08.1998
	Website of the organization	NA
5	Name of the affiliating University	Directorate Of Technical education, Chennai
	Address	Guindy, Chennai – 600 025
	Website	www.tndte.gov.in
	Latest affiliation period	2018 - 2019
6	Name of Principal / Director	Prof.J PEPSIL OLIVER JAS
	Exact Designation	PRINCIPAL
	Phone number with STD code	04651239910
	FAX number with STD code	04651239903
	Email	Udayapoly@gmail.com
	Highest Degree	MTech,
	Field of specialization	ECE
7	Governing Body Members	1) Mr. C.Thayaparan, ME, Chairman, 2) Mrs. Amutha Thayaparan, Member 3) Mr. Mohana Sundaram, Member,

	Frequency of Meetings & date of Last meeting	Twice in a year & Date:
8	Academic Advisory Body	
	Frequency of Meetings & date of Last meeting	Once in a year & Date:
9	Organization Chart:	



10	Student Feedback mechanism on Institutional Governance/Faculty Performace	Student's feedback of faculty is obtained for every subject at the end of the semester and follow up action is taken.
11	Grievance Redressel Mechanism for Faculty , Staff and Students	<ul style="list-style-type: none"> • Class counselor for every class • Counseling meetings • Staff meetings • Online Grievance Redressal Mechanism • Hostel Wardens for both hostels • Student Representatives for both Hostels.

Nature and Extent of involvement of faculty and students in academic affairs/ improvements

Faculty:

- Implementation of TNDOTE curricula, Academic Planning, Internal & External academic monitoring
- Participation in summative & end of term evaluation of Students within & out of institute TNDOTE examination
- Participation in TNDOTE curriculum implementation activities time to time
- Guiding Students in Project work
- Guiding Students for extra curricular activities
- Organizing personality development programs, industry/site visits, expert Lectures etc

Students :

Besides the regular learning activities students are involved in following academic related extra curricular activities to foster the academic outputs.

- Participation in paper presentation competitions, Quizzes
- Participation in Inter Polytechnic sports competitions
- Delivering seminars & preparing reports of visits

GRIEVANCE REDRESSAL COMMITTEE DETAILS

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. A Grievance Cell should be constituted for the Redressal of the problems reported by the Students of the College with the following objectives:

- Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- Suggestion / complaint Box is installed in front of the Principal Room in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising all the Students to refrain from inciting Students against other Students, Teachers and College administration
- Advising all staffs to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.

SL NO	MEMBER NAME	PROFESSION	MOBILE NO	MAIL ID
1	MR.PEPSIL OLIVER JAS	PRINCIPAL	9281090018	Pojas32@gmail.com
2	MR.PRINCIT SINGH	PHYSICAL DIRECTOR	6382498150	princitsingh1001@gmail.com
3	Mr.N.KANNAN	HOD MECH	9442077234	kannanupc@gmail.com
4	MR BINO JOSEPH	HOD EEE	9944871818	bno7.1818@gmail.com

5	MRS MAHIZHA	HOD ECE	9487889428	chocomahi@gmail.com
6	MRS. RATHI	LECTURER	8675091600	rathiupc84@gmail.com
7	MR SOLOMON	LECTURER	7010020509	shaluss88@gmail.com

PROGRAMMES

DIPLOMA IN ENGINEERING & TECHNOLOGY

COURSES OFFERED

Name of Courses Approved by AICTE :

COURSE	INTAKE
Civil Engineering	120
Mechanical Engineering	240
Electrical & Electronics Engineering	60
Electronics & Communication Engineering	60
Mechanical Engineering(Sandwich)	120
Total Intake	600

FEE DETAILS/YEAR

- Tuition Fee : Rs.35000/-
- Development Fund : Rs. 3000/-
- Book Fee : Rs. 2000/-
- N.S.S : Rs. 10/-
- RED Cross : Rs. 20/-

ACADEMIC SESSIONS

Examination system, Year/Sem : TWO SEMESTER/YEAR

Period of Exam : APRIL AND OCTOBER

Period of declaration of Results : JUNE AND DECEMBER

FACULTY, OFFICE STAFF AND TECHNICAL STAFF PROFILE

1. FACULTY

1	Mr.J.Pepsil Oliver Jas	Principal	ECE	BE, M.Tech
2	Mr.Amuthan	HOD/Fyr	Fyr/Chemistry	MSC
3	Mr.T.Salomon Raj	Lecturer	FYR/English	MA,Mphil
4	Mr. M. Jegan Raja Singh	Lecturer	FYR/Maths	MSC

5	Mrs.Bavithra	Lecturer	FYR/Maths	MSC
6	Mr.P.Padmanaban	Lecturer	FYR/Physics	MSC
7	Mrs Rathi	Lecturer	Fyr/Chemistry	MSC
8	Mrs.Shiny D	HOD i/c Civil	Civil	BE,ME
9	Mrs.Sobini Sundar	Lecturer	Civil	BE
10	Ms.N.Nahula	Lecturer	Civil	BE
11	Mrs.Reenu	Lecturer	Civil	BE,ME
12	Mr.Radhakrishnan	Lecturer	Civil	BE
13	Mrs.Abisha C	Lecturer	Civil	BE
14	Mr.Sahaya Ignatious	Lecturer	Civil	BE
15	Mr.Thennarasu	Lecturer	Civil	BE
16	Mrs.Anisha	Lecturer	Civil	BE
17	Miss Ruba	Lecturer	Civil	BE
18	Mr.N. Kannan	VP/HOD Mech	Mech	BE,ME
19	Mr.P.Manikandan	Lecturer	Mech	BE
20	Mr.P Subramaniya siva	Lecturer	Mech	BE
21	Mr.Alex Wesseley	Lecturer	Mech	BE,ME
22	Mr.Mohan	Lecturer	Mech	BE
23	Mr.Belvin	Lecturer	Mech	BE,ME
24	Mr.Chandrasekaran	Lecturer	Mech	BE
25	Mr.Mahesh Kumar	Lecturer	Mech(SW)	BE,ME
26	Mr.Sabapathy	Lecturer	Mech(SW)	BE
27	Mr.Jasper John	HOD/EEE	EEE	ME
28	Mr. J. Bino Joseph	Lecturer	EEE	ME
29	Mr.Smile Langton Samuel	Lecturer	EEE	BE
30	Mrs.Akhila	Lecturer	EEE	BE
31	Ms.Lingeswari	Lecturer	EEE	BE
32	Mrs.T.S.Mahizha	HOD/ECE	ECE	BE
33	Mr.Antony Thobias	Lecturer	ECE	BE
34	Mrs.Abisha K	Lecturer	ECE	BE
35	Mr.Binny Jeba Durai	Lecturer	ECE	BE,ME
36	Mrs.Sangeetha	Lecturer	ECE	BE,ME
37	MissThansa s	Lecturer	ECE	BE
38	Ms.Raja Lekshmi	Lecturer	CS	BE
39	Mr.Princit Singh	PD	Physical Education	MPED
40	Mr.R.Suresh Kumar	Librarian		

2. OFFICE STAFF AND TECHNICAL STAFF

1	Mr.N.Bala Krishnan	Manager
2	Mr.T. Suresh	Cashier
3	Mrs.S.Kamala	Jr.Asst.
4	Mr.B.Narayanan	Jr.Asst./Lab Asst
5	Mr.Pridivi	Jr.Asst.
6	Mr.Murugadhas	Store i/c

7	Mr.P.C. Nagendran	Lib Asst
8	Mrs. Y.Vajala Rani	Lab Asst
9	Mr.J.Jeya Maharaj	Lab Asst
10	Ms.R.Subashini	Lab Asst
11	Ms.D.Anitha	Lab Asst
12	Mr.N.Suresh Kumar	Lab Asst
13	Mr.Lakshmanan	Lab Asst
14	Mr.Muthuvinish	Lab Asst
15	Mrs.N.Kamalam	Sweeper
16	Mrs.M.Gnana Prakasi	Sweeper
17	Mr.Selvam	Driver
18	MR JINU KUMAR	Lab Asst
19	MR EUGIN	Lab Asst
20	Rishikesan	Lab Asst
21	Mr.Thangamani	Garden Worker

ANTIRAGGING COMMITTEE/SQUAD

Anti-Ragging committee/squad was formed and functioned in our Institution as per the AICTE Regulations on curbing the menace of Ragging in Higher Educational Institutions. Contact numbers of the Committee are given below and same have been prominently displayed at the College, Hostels and our college Web Site. In case of any objectionable behaviour of senior students the below officials can be contacted . Ragging in any form is strictly prohibited and the students involved would be punished according to legal provisions.

RESPONSIBILITIES OF ANTIRAGGING COMMITTEE/SQUAD

- Regular/Surprise checks for any ragging activity in Campus/Hostel.
- In case of any incidence noticed on the spot, assessment of the incidents be made and necessary action to be taken and inform the cell immediately.
- Ensure anti-ragging instructions are displayed at prominent places.
- Instruct each student and parent to submit an online undertaking at www.antiragging.in
- They are responsible for inculcating culture of Ragging Free Environment in the Campus.
-

SL NO	MEMBER NAME	PROFESSION	MOBILE NO	COMMITTEE/SQUAD
1	MR.PEPSIL OLIVER JAS	PRINCIPAL	9281090018	COMMITTEE/SQUAD
2	MR.PRINCIT SINGH	PHYSICAL DIRECTOR	6382498150	COMMITTEE
3	MRS SOBINI	HOD CIVIL	9843440834	COMMITTEE
4	MR BINO JOSEPH	HOD EEE	9944871818	COMMITTEE
5	MRS MAHIZHA	HOD ECE	9487889428	SQUAD
6	MR.MANIKANDAN	HOD SW	7904159348	SQUAD
7	MR BELWIN C S	LECTURER	7539922997	SQUAD

8	MISS LINGESWARI	LECTURER	9443592840	SQUAD
9	MISS.NAHULA	LECTURER	7339187576	SQUAD
10	MR SUBRAMANIYA SIVA	LECTURER	8300136193	COMMITTEE
11	Mr.N.KANNAN	HOD MECH	9442077234	COMMITTEE
12	Mr.K.AMUDAN	HOD FYR	9442304513	COMMITTEE

INTERNAL COMPLAINTS COMMITTEE

Internal complaints committee is formed in Udaya Polytechnic College to address the issues under Prevention, Prohibition and Redressal of Sexual Harassment of women employees and students in Higher Educational Institutions, Regulations 2015. The committee is formed to provide protection against sexual harassment of female employees and students in the campus and for prevention and redressal of complaints of sexual harassment and for matters connected therewith.

RESPONSIBILITIES OF INTERNAL COMPLAINTS COMMITTEE

- All complaints will be dealt with confidentially.
- Only matters pertaining to sexual harassment and/or discrimination of staff and students will be under the jurisdiction of ICC.
- To dealt with the issues of gender based violence.

SL NO	MEMBER NAME	PROFESSION	MOBILE NO	MAIL ID
1	MR.PEPSIL OLIVER JAS	PRINCIPAL	9281090018	pojas32@gmail.com
2	MR.PRINCIT SINGH	TEACHING	6382498150	princitsingh1001@gmail.com
3	MRS SHINY D	TEACHING	9843440834	dshiny1993@gmail.com
4	MRS MAHIZHA	TEACHING	9487889428	chocomahi@gmail.com
5	MRS PADMA ROSELIN	TEACHING	9386827401	padma85@gmail.com
6	MRS. RATHI	TEACHING	8675091600	rathiupc84@gmail.com
7	MISS MALINI	STUDENT	9445187220	malinis04@gmail.com
8	MISS NIKHILA MOHAN	STUDENT	9349796301	nikin24@gmail.com
9	MISS. ATHIRA	STUDENT	9846818728	athirap21@gmail.com
10	MISS RAJALEKSHMI R	STUDENT	9947531596	rajalekshmirajendran@gmail.com
11	MISS BENIKA E	STUDENT	9488370206	benikaedwin14@gmail.com

SC/ST COMMITTEE DETAILS

The Scheduled Caste (SC) and Scheduled Tribes (ST) Cell in the institute promotes the special interests of students in the reserved category and to guide the students to optimally utilise the benefits of the schemes offered by the Government of India. The newly constituted SC/ST cell in our Institution adheres to the guidelines of the Government of India as communicated by the MHRD and the AICTE with respect to the upliftment of the students and employees belonging to the SC/ST categories and other weaker classes.

RESPONSIBILITIES :

- The Cell monitoring the prevention of atrocities against the SC/ST students and faculty.
- The Cell Creates awareness regarding the government scholarships and fellowships through circulars to the SC/ST students.
- The cell works with the focus on the students belong to socially and economically backward students to get the opportunities to pursue their studies in the higher Educational Institutions.
- The Cell often meets the students and members of faculty belong to SC/ST communities, to understand their problem and take necessary action and/or render them necessary advice/help to resolve the matter.

SL NO	MEMBER NAME	PROFESSION	MOBILE NO	MAIL ID
1	MR KANNAN N	TEACHING	9442077234	kannanupc@gmail.com
2	MR JASPER JOHN	TEACHING	9894685213	hodeeeudaya@gmail.com
3	MRS NAHULA	TEACHING	7339187576	nahula94@gmail.com
4	MR RAJATHESINGH S	STUDENT	9865430795	raja04singh@gmail.com
5	MISS PRINCY D	STUDENT	8903494359	dprincyangel05@gmail.com
6	MR MANI MURUGAN A	STUDENT	8508500652	Jackmani786@gmail.com
7	MR KANAGARAJ	STUDENT	9150779721	Kangaraj742002@gmail.com
8	MISS JENCY R	STUDENT	9342498945	Jencyravi49@gmail.com
9	MISS SUJA J	STUDENT	9487004933	Sujaj0809@gmail.com

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INSTITUTION INDUSTRY CELL

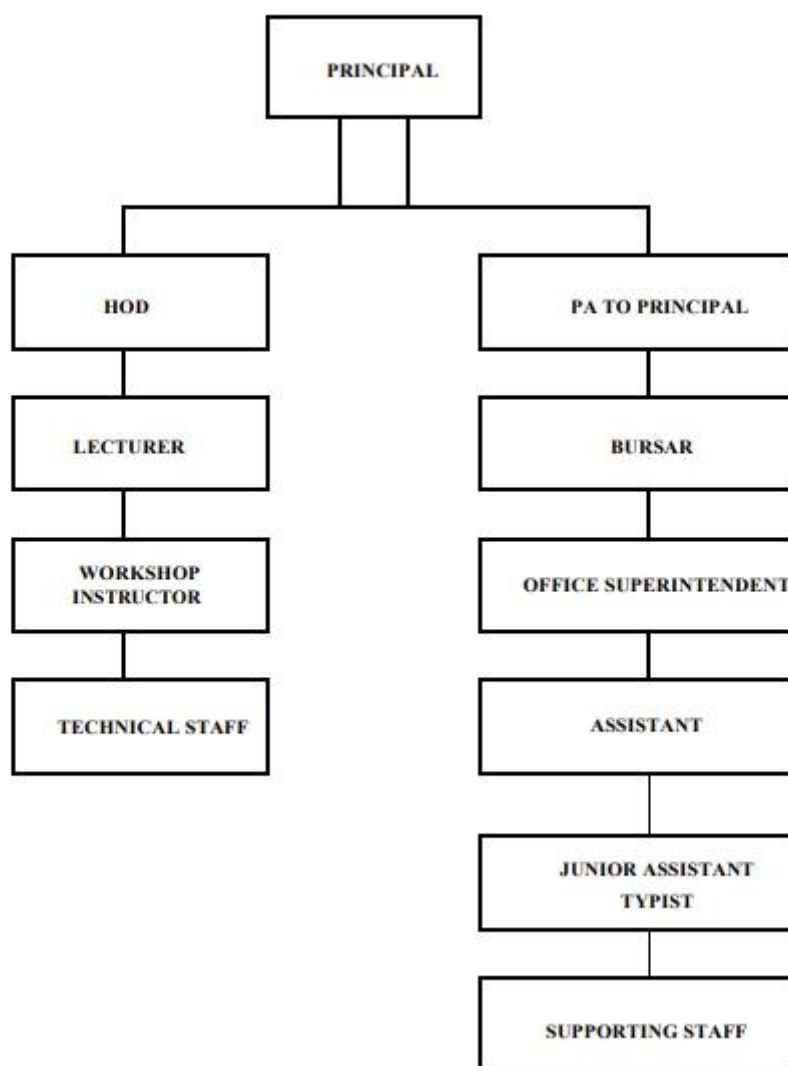
An ongoing interaction between the Industry and Institute is an essential one. To strengthen the relationship between industry and our institute, the Industry-Institution Interaction Cell was established which provides an excellent platform for both the students as well as the faculty members to be aware of industry expectations. This enables students to be aware of the lacunae in their skills and provides an opportunity to upgrade them. It also enables Faculty to be aware of industry expectations & train students to meet these expectations.

RESPONSIBILITIES :

- To give industrial exposure to Faculty members and students, thus enabling them to tune their Knowledge to cope with the industrial culture
- To organize Workshop on trending technologies by experts in the field
- Encouraging Engineers from industries to visit institution to deliver lectures
- To organize industrial visits for Faculty members and students
- To assist the Training and Placement Division
- Memorandum of Understanding between the institute and industries to bring the two sides emotionally and strategically closer
- Visits of faculty to industry for study and discussions or delivering lectures on subjects of mutual interest.
- Industrial training of students in industries

SL NO	MEMBER NAME	GESIGNMATION	MOBILE NO	ROLE
1	MR.N.KANNAN	Placement Officer	9442077234	Coordinator
2	MR BINO JOSEPH	Placement Coordinator	9944871818	Member
3	MR BELWIN C S	Lecturer	7539922997	Member
4	MR PADMANABAN	Lecturer	9865050940	Member
5	MRS NAHULA	Lecturer	7339187576	Member
6	MR SOLOMON	Lecturer	7010020509	Member

ANNEXURE A



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APPOINTMENT OF STUDENT COUNSELOR

AIM:

Young adults nowadays are faced with a number of issues related to academics and otherwise during their student life. They are in need of an outlet to express their emotional

upheavals. This is where a student counselor comes into picture. We have a regular counselor. The most common issues faced by students are related to time management, stress management, communication skills , Ragging issues etc. One-to-one counseling sessions with the student counselor helps our students to sort out these issues and unburden themselves of their problems.

RESPONSIBILITIES

- Student counselor creates a conducive environment for the students to facilitate effective communication.
- Counseling helps the students concentrate better on their studies without getting emotionally drained by other issues.

SL NO	NAME	ROLE	DESIGNATION
1	Mr.Pepsil Oliver Jas J	Chairperson	Principal
2	Mr.Solomon Raj	Member	Lecturer/English
3	Mr.Princit Singh	Member	Physical Director
4	Mrs . Anisha	Member	Lecturer
5	Mr.Belvin C S	Member	Lecturer

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3	Mr.Princit Singh	Member	Physical Director
4	Mrs . Anisha	Member	Lecturer
5	Mr.Belvin C S	Member	Lecturer

INTELLECTUAL PROPERTY RIGHTS CELL (IPR CELL)

Along with teaching and extension activities , an educational institution need to encourage creativity, research and provide conducive environment.

A booming research and innovative teaching approach necessitates Intellectual Property Rights(IPR). IPR plays a vital role in providing a competitive edge for an institution.

Objectives

- To create awareness and educate on Intellectual property rights (IPR) among faculty and students of the college.
- To advice and guide faculty and students on the importance of IPR.
- To conduct workshops, activities and training programs on IPR.
- To provide guidelines on applicable laws and regulations regarding IPR.

Intellectual property rights (IPR) committee

Thiru N Kannan – HOD Mechanical Engineering – Coordinator

Thiru Bino Joseph – HOD Electrical & Electronics – Advisor

Tmt Mahizha – HOD Electronics & Communication – Member

Thiru Padmanaban – Lecturer – Member

Tmt Anisha – Lecturer – Member

Tmt Sangeetha – Lecturer – Member